

## HOW BEST TO USE THE *HOW TO SUCCEED* COURSE

### **Systematic Approach:**

To obtain the best results in using the *How to Succeed* course, it is important to proceed in a systematic manner. By following the order in which the Sessions are set out, as well as action prompts within each Session, a student ensures maximum retention of the information provided.

### **Investment of Time:**

Although the Sessions are between one and one and a half hours in length, more time will be necessary to maximize your benefit. For example, the segment of Session 1 (*Steps to Success*) that deals with scheduling is best utilized if the student stops at that point and drafts a schedule. The portion of Session 2 (*Briefing*) that deals with briefing cases is also best utilized by stopping to brief when prompted, then comparing the student's brief with that suggested in the materials. The same is true of Session 3 (*Outlining*) and Session 4 (*Exam Preparation*). Indeed, a student may want to spread Session 3 over several days. As a result, it will be important to allocate sufficient time, perhaps over several days, to view the sessions and to undertake related exercises.

In addition, the four sessions should not be viewed all at once. We suggest the following approach which is based on a typical Fall Semester that begins in August or early September and in which examinations occur before the end of year holidays. These suggestions are also affected by when the student first obtains the course.

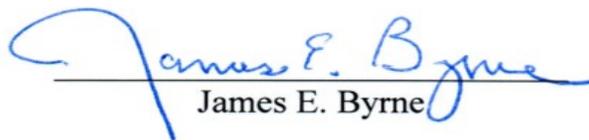
**Session 1 (*Steps to Success*)** should be viewed before or during the first week of law school or as soon as the student receives this course.

**Session 2 (*Briefing*)** should be viewed during the second week of law school or shortly after the student completes Session 1, allowing a one or two day break.

**Session 3 (*Outlining*)** should be viewed three weeks after the beginning of law school, or at least a week after the student has viewed and implemented Session 2 (*Briefing*) and also feels that he or she has a grasp of the principles of briefing.

**Session 4 (*Exam Preparation*)** should be viewed no earlier than the middle of November in a typical schedule with exams beginning at the end of November or the beginning of December.

**While your law school schedule may differ somewhat from that which is set out here, we encourage you to adapt this approach to the *How to Succeed* program to your specific needs. As previously stated, a scheduled and systematic approach will greatly increase the benefits this program has to offer you.**

  
James E. Byrne